**Guidance on Adult/Child Supervision Ratios**

In planning a trip or activity, it is critically important to consider how many adults are needed to supervise children in a safe manner. At a minimum, two adults are required, however this is also dependent on whether the children have specific needs or requirements, and on the duration of the activity.

In addition, the following ratios should be applied:

* + - zero to one year = one member of staff to three children
		- one to two years = one member of staff to five children
		- two to three years = one member of staff to six children
		- three to six years = one member of staff to eight children
		- seven to twelve years = one member of staff to eight children
		- thirteen to eighteen years = one member of staff to ten children

For an overnight activity, additional staff should be considered. If the group is mixed, a gender balance should be maintained.