



DEALING WITH ACCIDENTS/INCIDENTS

TO BE COMPLETED FOLLOWING AN ACCIDENT. PLEASE USE BACK OF PAGE IF NECESSARY.

Name of Church Organisation/Parish:	
Venue/Activity/Group/Event:	
Date & Time:	
Name of Group Leader/Person Responsible:	
Names of Others Present:	

Accident/Incident Details

Location of Accident/Incident:	
Date & Time of Accident/Incident:	
Name of Young Person Involved:	
Date of Birth:	
Name & Contact details of Parents/Guardians	

Please describe the accident/incident that occurred (use separate sheet if necessary):

Action taken during and following accident/incident:

Persons Contacted

Persons Contacted	Date	Time

Diocesan Contacts

Mick Kavanagh – Director of Safeguarding
Telephone: 053/9174972 or 087/7185541

